

**Baby Gear Sale**  
**Sunday 28<sup>th</sup> February 2010**  
**Presented by**  
**Friends of Child & Youth Health – Adelaide Hills Branch**  
**and**  
**The Hills Community Toy Library**

Thank you for participating in our annual Baby Gear Sale, This is a fundraiser for FCYH and HCTL who provide equipment and a meeting place for families with young children.

To assist us in selling your items and for ease of payments, could you please complete the Sales Form and produce your tickets as described.

The sale will be well stocked with near new and second hand toys. See below for lodging donated items by Sunday 21<sup>st</sup> February 2010.

Large items such as prams, high chairs, change tables, barriers, monitors, rockers and clothes on commission need to be **properly ticketed** and brought to Steam Roller Park, together with the Sales Form, from 9am to 10am on Sunday the 28th February 2010.

The following items **WILL NOT** be accepted for the sale:

- Maternity wear
- Baby capsules with Velcro straps
- Children's shoes (except as donations)
- Cots (porta cots are ok)
- Car seats older than 10 years from date of manufacture.
- Prams/stroller **without** a strap that connects it to the person controlling it and a parking device actuator that is clearly red in colour.

### **Commission**

Commission for selling goods will be as follows;

ITEMS MARKED \$5 OR LESS WILL BE CONSIDERED A FULL DONATION TO THE SALE COMMITTEE AND WILL NOT BE REIMBURSED. Goods must be priced OVER \$5.01 to be sold. Any items priced over \$5.01 will be sold at a 25% commission. (e.g. If your pram sells for \$100 we will take \$25 COMMISSION. If your T-shirt is marked \$5 it will be considered a DONATION).

### **Unsold items and collection of money**

Unsold items and money from sold items must be collected on the afternoon of the sale on Sunday 28th February in the foyer of the Stirling Institute between 1pm and 2pm. All uncollected items will be donated to charity.

### **Donations**

Donations of good quality toys and clothes will be greatly appreciated and we ask that they be dropped off at the Toy Library from Sunday 31<sup>st</sup> January 2010 to Sunday 21st February 2010 for pricing. The opening times of the Toy Library are as follows:

Hills Community Toy Library  
24 Fenchurch Road  
ALDGATE  
Telephone: 8339 1244  
Sun & Wed 10.30am - 12 noon  
Friday 4.00pm - 5.00pm

FOR TWO WEEKS ONLY  
Donations can also be taken to  
The Hut, Aldgate Railway Station  
Euston Road, ALDGATE  
from Monday 7<sup>th</sup> December 2009  
until Friday 18<sup>th</sup> December 2009.

**Or contact Susi Lamb on telephone 8131 0036**

**All items are sold at seller's own risk. No reimbursement will be offered for lost or stolen items.**

**We will not be held responsible for missing or lost tags.**

## Completing your Sales Tickets:

### To create your tickets:

- Size: approx 6cm x 4cm.
- Please use **cardboard** (ie, cereal box as it does not rip, but can be easily removed once the item is sold)
- Consider using a unique colour of cardboard. Any colour will do, as this helps identify sellers.
- Please use waterproof pen or biro, no pencil
- Legible print please!

In order to make your tickets unique please use the following guide:

- Code - your initials (preferably 3) on the top left hand corner
- Number – a 3 digit number followed by the next number in the sequence e.g. 200, 201, 202.
- Description in the middle including the size
- Price on the bottom right hand corner

Examples:

<b>Initials/Number</b>	<b>XYZ200</b>
<b>Description &amp; Size</b>	<b>Pumpkin Patch Red Top</b>
<b>Price</b>	<b>\$8.00</b>

### Filling in the Sale Form:

On the top of the sale Form please complete the following:

- Initials
- Ticket number range (ie, XYZ200 – XYZ220)
- Name and contact details
- Page X of Y (ie, pages 1 of 2 if there is more than one page)
- Complete your items to be sold in ticket number order

The commission, Net Price and Total will be completed on the day of the sale. The amount paid and owner/office signatures will be completed on the afternoon of the Sunday 28th February 2010.

### Securing your tickets:

Please secure your tickets to the article you are selling with a safety pin so it can be easily seen, ie. On the clothing label. For items that are difficult to attach tickets to e.g. prams, it is suggested that you put a hole in the card and thread it through the handle with a rubber band.

Please ensure items are **CLEAN, IN WORKING ORDER** and clothes are secured on **HANGERS**. Clothing that is not displayed on hangers will not be accepted. We cannot return hangers for items sold.

**The Sales Form must be presented to our volunteers working in the Stirling Institute Building foyer with your items that are to be sold.**



This can be used as a template for your tickets. Photocopy, print or stick onto cardboard.


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